

PARTICIPANT REGISTRATION FORM



2-5 JULY 2018
ELEPHANT HILLS RESORT
VICTORIA FALLS
ZIMBABWE



Zimbabwe Infrastructure Investment & Development Conference

ZIE-Zimbabwe Infrastructure Investment & Development Conference on Accelerated Infrastructure Investment & Development Delivery 2-5 July 2018, Elephant Hills Resort, Victoria Falls, Zimbabwe

Please use **CAPITAL LETTERS** or **TYPE** and return this form to:

martha@zie.co.zw; cc prisca@zie.co.zw

• Fax: +263 4 746652

Or register on the ZIE Conference Link <http://zie.org.zw/ziidc-2018-conference/>

ZIE Secretariat – Conquerar House, 256 Samora Machel Ave. East, Eastlea, Harare, Zimbabwe - Tel.: +263 4 746821 • www.zie.org.zw

Registration Details

Mr. Ms. Dr. Prof.

Family Name: First Name:

Position: Department:

Organisation/Company:

Address:

Zip code: Town: Country:

Phone: Cell:

Email:

Specific diet requirements (vegetarian, allergies ...):
.....

If you need any other specific facilities (wheelchair access ...), do not hesitate to inform the [Secretariat](#).

Registration Fee & Accommodation

Become a ZIE, ECZ & ZACE member when registering to this conference and benefit from the discounted members' rate from now on (further details are available on the [membership](#)).

	Members of ZIE/ECZ/ZACE		Non-Members	
Registration Fee (Early Bird) *Paying on or before 31 May 2018*	<input type="checkbox"/>	\$450.00*	<input type="checkbox"/>	\$480.00
Registration Fee (Late reg) *Paying between 1 -22 June 2018*	<input type="checkbox"/>	\$450.00*	<input type="checkbox"/>	\$480.00
Reduced Registration Fee (academia, reg. authorities, ethics committees, associations)	<input type="checkbox"/>	\$400.00*	<input type="checkbox"/>	\$420.00
Students and Retired Delegates	<input type="checkbox"/>	\$350.00*	<input type="checkbox"/>	\$380.00

The registration fee includes conference package, cordials, teas, and lunches.

*I confirm my following membership is valid:

- ZIE–Individual ZIE–Institutional ZIE–Corporate
 ECZ–Individual ECZ–Institutional ECZ–Corporate
 ZACE–Individual ZACE–Institutional ZACE–Corporate

Representatives of ZIE/ECZ/ZACE Institutional and Corporate Members may directly benefit from the Members' rate (check if your organisation is a member on <http://zie.org.zw/>).

*Select the preferred accommodation option	Members of ZIE/ECZ/ZACE	
Bed & Breakfast (standard-single) per night	<input type="checkbox"/>	\$158.00*
Bed & Breakfast (double) per night	<input type="checkbox"/>	\$198.00*
Lodges (Option 1)	<input type="checkbox"/>	
Hotels (Option 2)	<input type="checkbox"/>	
Own Accommodation (Option 3)	<input type="checkbox"/>	

*Accommodation bookings for Elephant Hills Hotel only the ZIE Secretariat on +263(0) 242-746716 or 746821 and ask for Martha or Prisca.

Cancellation Policy

All cancellations must be in writing. Once the registration form is processed, cancellation may be accepted only if the Event Management Team is advised by telephone and email within 48hrs of sending the booking. Cancellations received before 22 June 2018 are subject to a charge of 25% of the registration fees for administrative costs. From 22 June 2018 on, full payment will be requested, and refunds will not be provided. Replacements by colleagues, i.e. transfer of the registration at no extra cost, are much welcome.

Way of Payment

<input type="checkbox"/> BANK TRANSFER	All charges to be borne by principal, to the order of the ZIE.				
Account Holder	The Zimbabwe Institution of Engineers	Bank Name:	Standard Chartered Bank	Swift	SCBLZWHX
Account branch	Highlands	Bank Code	05600	Account #	8700 21676 4300
Communication	Invoice # Delegate's name				

*For payments by Bank Transfer: On completion send the bank reference code along with the confirmation of registration. Once payment is received (prior to the event!), the official invoice will be issued.

*Payments must be done within 7 working days from the date of invoice being received

*For payments by Credit Card: The official invoice will be sent upon receipt of payment at ZIE Accounts dept (Conquerar).

Information

IMPORTANT: Hotel and travel reservations should be made **ONLY** after receipt of written registration confirmation from ZIE. If you have not received your confirmation within five working days, please contact the [ZIE Secretariat](#). OR Call **+263 (0) 242-746821**

Data Protection Statement & Personality / Image Rights

By filling out the registration form, the participant gives consent that ZIE can process the data provided within the framework of the conference and allow photographs to be made during the conference. This includes, unless registered participants object, all handling needed for the applicant's participation at the event and for the drafting of a list of participants which will be distributed at the conference and placing photographs in the pictures gallery accessible only by participants and ZIE/ECZ/ZACE members, in the ZIE newsletter or selecting some for articles on the conference in a journal or newspaper, or in any other web/printed publication.

Right of access: applicants have a right to access and ask for changing or deleting their personal data, which will be kept by ZIE.

ZIE would like to contact you occasionally to keep you informed of future ZIE events and other relevant information. If you do not wish us to do this, please tick this box to be removed from our general distribution list